

# WOLFEBORO ECONOMIC DEVELOPMENT COMMITTEE

August 11, 2009

## MINUTES

**Members Present:** Frank Giebutowski, Acting Chairman, Gene Leone, Vice-Chairman, Mike Cooper, Bob Reid, Mary DeVries, Dave Tower, Denise Roy-Palmer, Members.

**Members Absent:** Kristi Ginter, Selectman's Representative, Tony Triolo, Member.

**Staff Present:** Lee Ann Keathley, Secretary.

*Chairman Giebutowski opened the meeting at 8:03 AM.*

### **Consideration of Minutes**

**July 14, 2009**

#### **Corrections:**

Page 1; strike "scholarships" & replace with "sponsorships"

Page 3, #9; strike "partner" & "to"

**It was moved by Denise Roy-Palmer and seconded by Mary DeVries to approve the July 14, 2009 Wolfeboro Economic Development Committee minutes as amended. All members voted in favor. The motion passed.**

### **Discussion Items**

#### **➤ Funding of Market Study**

Frank Giebutowski stated contact has not been made with Roger Murray in regard to the Wolfeboro Fund.

Denise Roy-Palmer stated there has been no feedback from the article placed in the newspaper. She stated she intends to submit a grant application to NH Charitable Fund in the amount of \$5,000; deadline being September 1<sup>st</sup>. She stated the grant should be awarded by November 1<sup>st</sup> (funds must be utilized within one year). She noted \$3,500 has been committed to Phase I.

Gene Leone stated he spoke to Meredith Village Savings Bank who informed him money is not available until January; donation of \$500 or application to a grant program (matching grant) is available. He stated Ocean Bank informed him \$1,000 - \$3,000 could be available. He noted that both banks expressed concern regarding the lack of commitment (funding contribution) by the Town in support of the study in addition to the potential for not obtaining funds for Phase II of the project.

Bob Reid stated the BOS has committed to fund Phase II of the study in the budget rather than in a warrant article.

Mike Cooper stated the importance of developing a financial plan to present to organizations.

#### **➤ 2010 Budget**

Following discussion related to the funding of the Market Study, the Committee decided to request the Town fund Phase II of the study (funds to be appropriated within the Town budget) and add the following line item to the Economic Development budget; 01-46520-311, Consultants, \$14,500 (Financial Plan to be submitted as an Appendix to the budget).

➤ **Master Plan Implementation Matrix**

Staff provided the Committee with such; noting the EDC had originally requested to meet with the Planning Board to discuss their responsibilities related to the Master Plan.

➤ **Joint Meeting with the Planning Board**

A joint meeting will be scheduled in September to review and discuss proposed changes to commercial zoning; date to be determined.

Bob Reid stated he and Frank Giebutowski met with Kathy Barnard, Chairman of the Planning Board, who reviewed the Planning Board's intent regarding changes to the commercial zoning districts; noting a proposed change to allow for more retail opportunity on the first floor of buildings located in the Downtown area.

Staff to email all Planning Board minutes related to the discussion of commercial zoning changes and mail the Committee the Planning Board's Work Session packet for review prior to the joint meeting.

**New Business**

- **Joint Meeting with the Wolfeboro Area Chamber of Commerce**

Mary DeVries stated the Chamber of Commerce's EDC is in the process of reviewing their 2010 goals and has requested a joint meeting with the Town's EDC prior to the end of the year.

Dave Tower noted the Chamber of Commerce's EDC is retrieving data related to the turnover of local businesses.

- **Membership Terms**

Frank Giebutowski stated the Town Manager has requested the members of the EDC be appointed terms; noting him and Bob Reid are the only two members who currently have terms. He requested the members email him regarding their interest in continuing as a member of the EDC.

**It was moved by Mary DeVries and seconded by Bob Reid to adjourn the August 11, 2009 Economic Development Committee meeting. All members voted in favor.**

*EDC meeting scheduled for Tuesday, September 8, 2009 @ 8 AM at the Offices of Leone, McDonnell & Roberts.*

*There being no further business before the Committee, the meeting adjourned at 8:57 AM.*

Respectfully Submitted,

Lee Ann Keathley